

School Fees

Tockington Manor is a family school and we are very aware of the pressure on families where both parents are working. We try to have a flexible approach to arrival and departure times for children at the school. Children may arrive in time for breakfast at 7.45am if this is convenient to parents and, although the school day for Upper School officially ends after prep and activities at 5.55pm, day children in the Upper School are welcome to stay for supper at 6.00pm (no extra charge) with collection at 6.30pm.

A number of spare beds are always available for day boys and girls from the age of 7 upwards in the Upper School for use as and when convenient to their parents. Flexi boarding is very popular amongst our families.

Our termly school fees (3 terms per year) for 2016/17 are shown below:

	Fees	Net fee after Direct Debit Discount (-3%)
Reception	£3,041	£2,950
Year 1	£3,041	£2,950
Year 2	£3,041	£2,950
Year 3	£4,124	£4,000
Year 4	£4,381	£4,250
Year 5	£4,742	£4,600
Year 6	£4,742	£4,600
Year 7	£4,742	£4,600
Year 8	£4,742	£4,600
Boarding	£2,115	N/A
Overseas	£7,270	N/A
Overseas (½ term)	£4,000	N/A

This table applies to fees only and not extras. Extras are billed at the end of each term and are due within 14 days.

Included in our fees:

- Tuition (except where stated under optional extras).
- All meals.
- Complete wrap around care for Reception – Year 2 from 7.45am – 6.00pm (Monday to Friday) including breakfast, lunch and an after school snack.
- Complete wrap around care for Years 3 – 8 from 7.45am – 6.30pm (Monday to Friday) including breakfast, lunch and an evening meal.
- All games kit laundry from Reception – Year 8.
- Three nights free boarding per year for Years 3 – 8.
- Non-residential academic excursions (excluding Activity Week excursions).
- All visiting authors, artists and speakers.
- Examinations and general assessments.
- Teacher led clubs and activities.

Overseas Students

Details of packages offered are available upon request.

Charges not included in our fees

- Fees for external exams
- Year 6 and Year 8 camps
- Some after school clubs (eg Sports clubs, additional language lessons, carpentry classes)

Optional Extras Include

- Casual boarding – £31 per night
- Daily transport service to school – £6.50 per return journey, £4.00 per single journey
- After school clubs and classes – from £6.20 per session
- Music lessons – £18.50 per 30 minutes
- Learning Support – £27 per hour
- Visits to plays, concerts etc. outside of school curriculum
- Additional private tuition
- Birthday cake – £10.50
- Subscription to the Old Tockingtonian Society – £10 per term

Insurance

From September 2016, pupils from Reception to Year 8 will be covered by our Pupil's Personal Accident Insurance Scheme at no additional charge. Please note that personal possessions are not included in this cover. Key facts can be found in the document below:

[Insurance Document](#)

Payment

Fees are payable termly in advance by direct debit and collected eight working days before the start of term. A 3% discount will apply to school fees (as shown) except where families receive a military discount, bursary or where fees are paid by employers.

Payment in advance

Payments of whole years in advance will obtain the following discounts (3% direct debit discount does not apply):

- 1 year in advance – 4.5%
- 2 years in advance – 5.5%
- 3 years in advance – 6.5%

Monthly Payment

For parents wishing to spread the cost of their fees, a monthly payment plan is available through School Fee Plan.

Late Payment Charges

Interest of 5% per month plus £50 late payment fee per invoice will be charged if fees are seven days or more late. Failed Direct Debit payments will result in the 3% discount being withdrawn except where the school is at fault. The School reserves the right to withdraw places for pupils where fees are overdue.

Commitment Fees

A £500 commitment fee is required to secure a future place at the school (£750 for overseas pupils). This will be deducted from the first term's fees. This is non-refundable in the event that the place is not taken.

Leaving the School

One full term's notice must be given in writing should parents wish to withdraw their child from the School. If notice is not given, or is received after the start of the preceding term, one full term's fees in lieu will be payable.

Nursery Fees – Summary of Charges 2016 – 2017

Day Type	7.30-8.30	8.30-13.30	13.30-16.30	16.30-18.00
Mornings (Wren Class only)	Early Care	Mornings		
Full Day	Early Care	Full Day (includes specialist activity)		Aftercare
Extended Day	Extended Day (includes specialist activity)			

Sessions Times Cost Per Day

Mornings 08.30 - 13.30 £32.15

Full Day 08.30 - 16.30 £54.30

Extended Day 07.30 - 18.00 £69.75

Extras

Early Care 07.30 - 08.30 £7.55

Aftercare 16.30 - 18.00 £10.30

Grant eligible children

Day Type	7.30-8.30	8.30-13.30	13.30-16.30	16.30-18.00
Mornings	Early Care	Mornings (SGC Funded Free Session)		
Full Day	Early Care	Mornings (SGC Funded Free Session)	Full Day (includes specialist activity)	Aftercare
Extended Day	Extended Day	Mornings (SGC Funded Free Session)	Extended Day (includes specialist activity)	

Sessions

Full Day 08.30 - 16.30 £26.55

Extended Day 07.30 - 18.00 £43.16

Extras

Early Care 07.30 - 08.30 £7.55

Aftercare 16.30 - 18.00 £10.30