



Foundation Stage Holiday Club Application Form December 2017

Please complete in BLOCK CAPITALS

Class: Reception/Owls/Woodpeckers 1 & 2

Child's First name:Child's Surname:

Child's D.O.B:Parent/Guardian name:

Address:

Post code:Home telephone number:

Work telephone number:Mobile number:

Email address:

Emergency contact name:Relationship to child:

Emergency contact number:

Your Child has.....hours of Government Grant to use this holiday

(The Government Grant is by law limited to a maximum of 15 hours a week)

Days and sessions required: Please ✓ in appropriate box

| | Monday | Tuesday | ✓ | Wednesday | ✓ | Thursday | ✓ | Friday | ✓ |
|--|----------------------|----------------------|---|----------------------|---|----------------------|---|----------------------|---|
| Week 1 (7:30-8:30) Breakfast | 18 th Dec | 19 th Dec | | 20 th Dec | | 21 st Dec | | 22 nd Dec | |
| Week 1 (8:30-13:30) | 18 th Dec | 19 th Dec | | 20 th Dec | | 21 st Dec | | 22 nd Dec | |
| Week 1 (8:30-16:30) | 18 th Dec | 19 th Dec | | 20 th Dec | | 21 st Dec | | 22 nd Dec | |
| Week 1 (16:30-18:00) Aftercare | 18 th Dec | 19 th Dec | | 20 th Dec | | 21 st Dec | | 22 nd Dec | |

Payment: Payment is due in full on receipt of an invoice. Places are subject to availability and will be allocated on a first come first serve basis.

Cancellation: TMS are unable to 'swap' days or reduce hours and sessions once these are booked for the holiday period.

Refunds: Refunds will only be made in the event of a day/session being cancelled by TMS.

Personal Loss: TMS cannot accept responsibility for any loss or damage to personal possessions.

Safety and Behaviour: TMS reserves the right to remove any child who is a danger to themselves and others or who demonstrates unreasonable behaviour. All parents or guardians will be informed of such behaviour and asked to sign an incident document.

Late Collection/Changes: Late pick -ups at the end of any session are subject to an additional charge of £4 for each 30 minutes or part of. Alongside this TMS also reserves the right to charge a £20 administration fee.

Medical Cover: The qualified practitioners will provide first aid cover daily. All parents or guardians will be informed and asked to sign regarding any injury incurred.

Government Grant: For those children with hours in bank, sessions are taken between 8.30am and 1.30pm daily.

Parent signature.....

Date

Once signed by the Manager a copy will be returned to you as conformation.
 Manager's Signature: